

## STANDARD AGREEMENT FOR PRIVATE MUSIC TUITION BY PERIPATETIC MUSIC TEACHERS

Name of Teacher:		
Telephone Number:	Home:	Mob:
E-mail:		

I hereby offer music tuition in..... (instrument) to  
 ..... in accordance with the conditions set out below.  
 (Please write son/daughters name)

1. Fees: These lessons are billed termly at a rate of £18/half-hour lesson. The fees for private music tuition are in accordance with the scale of charges determined by The Roche School. Any increase in fees will be published in writing before the beginning of term in which the increase will take effect. The money is payable direct to the teacher.
2. Lessons: Lessons will normally be given weekly. The number of lessons in a term may vary according to the length of the school term and any school trips but the total number of lessons per academic year will usually be around 30.
3. The fees for the term are payable within 21 days. If an invoice remains unpaid 14 days after the due date, the teacher reserves the right to cease tuition immediately and the invoice remains due. Lessons missed through non-payment of the invoice will be forfeit.
4. If the child's parents have to cancel a lesson, for whatever reason, the fee remains due unless the teacher has received 24 hours notice (eg. to notify of a school trip or illness leave a phone message on the number above). The teacher will do their best to re-schedule the lesson but is not obliged to.
5. If the teacher is unable to take any of the lessons they may, at their discretion, either appoint a deputy ( of which you will be fully informed) or teach the missed lesson(s) at another time ( possibly in the successive term) or waive the fee for the lesson.
6. If the music lessons occur during Roche School curriculum time, the head of music and the class teacher will seek a suitable time for the music lesson.
7. If the parent wishes these lessons to cease, **half a terms** written notice must be given to the teacher by the beginning of term or half-term as the case may be.

8. Music tuition will continue automatically from one academic year to the next unless cancellation notice is received (as set out in point 7).
9. Instruments: Pupils must provide their own instrument where these are portable (please ask the teacher for any advice needed). Pupils having piano or drum lessons should have access to an instrument for practice. Progress may be discussed with the teacher at any time during the school year but please remember that, to fully progress, regular practise is needed between lessons as advised by the teacher.

PLEASE COMPLETE AND SIGN THIS SECTION:

Name of Parent/Carer:  
Home telephone number:  
Mobile:  
E-mail:

### ACCEPTANCE

I hereby accept the offer of private music tuition for.....  
(child's name) in accordance with the conditions set out above.

Signed:.....Date: .....  
(Parent/Carer)

Signed: .....Date: .....

**A copy of this agreement will be returned to you once signed and copied.**